**Call to Order – Whitney Shearin**

Whitney welcomed all board members to the December membership meeting.

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded and approved to accept the November 2018 membership minutes.

**President – Whitney Shearin**

Whitney will be attending the Edgecombe Community College Scholarship Banquet next week.

**Treasurer – Michelle Chewning**

The ending balance for the administrative account was $26,229.38. The ending balance for the discretionary account was $7,673.34. The ending balance for the community trust account was $1,087.07.

**Corresponding Secretary – Kristeena Beasley**

Congratulation note was sent to Janice Gravely.

**Past President/Parliamentarian – Tiffany Delano**

**Chamber News**

Station Square was named November Small Business of the Month.  Congratulations to Station Square.

Benvenue Country Club - Fitness Room Ribbon & Group Exercise Studio Ribbon Cutting was November 14.  Congratulations to Benvenue Country Club.

A Second Season Resale Store - Ribbon Cutting - for their re-grad opening was held November 16th.  This is an expansion of My Sister's House.  Congratulations to My Sister's House on their renovations and for being a great community resource. They are also one of The Junior Guild's Community Trust Recipients.

Business After Hours at Bailey's was November 26.  Several from the Junior Guild attended this fun event.

**Upcoming Chamber Events**

December 7th - Coffee Exchange.  Meet new members of the Chamber and start new business relationships.  December 7th 8-9 am at Krispy Kreme in Rocky Mount.  969 North Wesleyan Blvd.  Sponsored by Rocky Mount Family Medical Center.

Tickets are still available for the 2018 Economic Summit.  December 12 at 8:00 - 10:00 am at Rose Hill Conference Center.  Tickets are $40

**Constitutional Review Committee**

Please let me know if you would like to serve on the Constitutional Review Committee.  We will meet mid-January to review proposed constitutional updates. All constitutional proposed revisions/updates/changes should be received no later than December 13th.

***Standing Committee Reports***

**Fundraising – Nikkie Allen/Haven Weston**

Haven has been in contact with Cindy at Bailey’s regarding a date for the Bailey’s Girls Night Out! We’re hoping for late January, early February.

The 16th Annual Bargain Sale and Breakfast will be on Saturday, March 2nd, 2019. The pre-sale will be on Friday, March 1st, 2019. Members should start collecting their $90.00 quota now. If you know someone who needs storage for larger items, please Nikkie or Haven know.

The beginning balance in the fundraising account was $11,978.37 with an ending balance of $3,250.37.

**Communications – Megan Connor**

There are lots of valuable resources on the website. Please send suggestions for improvement and information that needs to be included on website. There is a spot in the member resources section for membership meeting minutes and agendas. A calendar has been added to the website. It is located under events tab, and then click the button for calendar of events. Password is *guildservice.*

Fall newsletter was distributed via mail and the website. Please send any items for the winter newsletter to KJ Bradley. The deadline is Dec 15th.

Handbook was sent to Whitney for review.

**Community Service/Outreach & Projects – Merritt Roane/Maria Newcomb**

There is a lot going on this month. Please check track it forward for information about bell ringing, and Peacemakers Toy Store (Dec. 7th &8th).  December’s project is backpack buddies for Baskerville Elementary. Here is a list of items requested.

We will be collecting items for Baskerville Elementary.  After talking with Mr. Tillery (principal), he identified more needs than just food but would be happy with just food. He stated the following needs:

~ School Uniforms: Shirts (all sizes; colors: white, gold, navy blue, and black), pants (all sizes; colors: Kacki, navy blue, black)

~Non-Perishable food items (easy to open for children)

~Toiletries (Soap, Shampoo, Lotion, deodorant, etc)

~School Supplies

**Cultural & Social – Keyana Walston**

December Meeting Details: Benvenue will print menu cards for us to place on the tables, we decided to go with the family style setup versus individual tables. The appetizer for the evening is a pimento cheese crostini with bacon jam. Mark hasn't decided if it will be passed yet or setup next to the bar.  The specialty drink at the cash bar will be a blue winter martini to tie into our theme. We have decided against an ice breaker due to the silent auction and provisional introductions.  Last year the ornament idea was really cute so this year we decided to stay within the same mindset and we will be personalizing wine glasses with paint.

There will not be a pop up social in December or January because the holidays are so busy and the weather is unpredictable.  We will be meeting in the next few weeks to discuss plans for a pop up social in February and to start discussing meals for the Bargain sale.

**Placements – Lizzy Clapsadl**

We have logged 213 hours so far!  That is up 59 hours from last month.

Top 3 are:

1.       KJ Bradley at 24 hours

2.       Jessica Poindexter at 20 hours

3.       Stephanie Garner at 19 hours

The next events in Track it Forward are for December 7th and 8th with Bell Ringing and Peacemakers Toy Store.

Friendly reminder, you have 6 more months for hours, and you should be at 18 hours by now.

**Provisionals – Lauren Outlaw/Youlanda Logan**

The Provisional class for this year has jumped into their activities with excitement and enthusiasm. We had five out of our approved eight show up for orientation. To our knowledge, everyone is still hoping to complete their provisional year, except for Nicole Jackson. We have not had any luck in reaching her, and she has not replied to any form of communication.

The ladies met on Sunday, November 25th at Target to shop for Backpack Buddies, as well as exchange information for their introductions during the December meeting. They have also participated in the Salvation Army’s Bell Ringing. Per Lizzy’s report, we have over twenty-two hours logged into Track It Forward as a Provisional class.

We have established Big/Lil Sister pairings, and I have sent out an email and I am awaiting confirmation from the actives on this. The goal is to ensure all Big Sisters introduce themselves to their Little at the December meeting.

The first Provisional meeting of the 2019 year will be at Station Square, Jan 6th 2-4pm. At that time, we will establish the subsequent meetings, to discuss the Guild as well as their group project.

**Puppets – Diana Bradley/Heather Jones**

The setup for the new show is moving right along. We are painting and crafting and picking songs and learning our puppet roles.

The flyer with all the info on this year’s production is attached. Please get the word out and share with friends and family! Our regular season runs February through April 2019.

**Scholarship – Kelly Anne Mudd**

The closing balance in the scholarship account is $311,766.00.

**Old Business**

None.

**New Business**

None.

**Announcements**

None.

**Closing**

The next membership meeting will be held at Benvenue Country Club on January 3rd at 6:45pm.

Meeting adjourned by President, Whitney Shearin.

Respectfully submitted,

Christie Webb, 2018-2019 Recording Secretary

Whitney Shearin, 2018-2019 Junior Guild President