**Call to Order – Jennifer Gibson**

Jennifer welcomed all members to the February membership meeting.

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded, and approved to accept the January 2022 membership minutes.

**President – Jennifer Gibson**

The 2021-2022 Junior Guild year has continued virtually through Zoom calls. At the last meeting, a straw ballot was sent out to determine the Nominating Committee as well as the Ways & Means Committee. We left voting open and received 17 responses. The 2022 Nominating Committee will consist of: Tiffany Delano, Lizzy Clapsadl and Christie Webb! Congratulation’s ladies and thank you for agreeing to serve!

The Ways & Means Committee is a 2-year placement, we currently have 4 members returning for their second year: Jet Hatu, Latasha Edge, Emily Batchelor, Janee Harris. We will be adding 4 new ladies, 2 of which are still pending acceptance or decline: Ashley Newman, and PJ Roberson so far. Congratulation’s ladies and thank you for agreeing to serve!

Volunteer Opportunities are continuing to be scheduled on Track-it-forward, please make sure to sign up and log all your hours, this includes the board. Also, as a reminder - everyone is required to volunteer for three hours of community service, so please make sure you are signing up for those opportunities when they become available. In addition to three hours of community service, each member is required to serve three hours at the Bargain Sale. Heather will share updates on the sale, and members will need to get with her to fulfill their 3-hour requirement.

**Treasurer – Keyana Walston**

Admin: $25,582.99

Fundraising: $5,655.68

Discretionary Fund: $9,040.33

Just a reminder to the Provisional class, dues of $30 are due.

**Corresponding Secretary – Ashley Newman**

Sympathy card was mailed to Taylor Phillips on the passing of a family member on Feb 1st, 2022.

**Past President/Parliamentarian – Haven Weston**

The Constitution review committee has met twice and are currently working on a complete overhaul of the constitution. There will be a special board meeting to take place in March due to the suggested revisions.

***Standing Committee Reports***

**Fundraising – Heather Jones/Kaila Billups**

**18th Annual Bargain Sale and Breakfast:**  Sip & Shop will be on Friday, March 4, 2022 (5:30-8:00 pm) with the Sale & Breakfast on Saturday, March 5, 2022 (7am – Noon).  The Sip & Shop will be open to corporate sponsors, members, sustainers and their guests.  Entry is $5.00. The prices of items will be double the ticket amount on Friday evening.

Each Junior Guild member is responsible for collecting $90 worth of merchandise. Merchandise must be clean and priced before dropping off.  Drop off days will be Monday February 28th thru Wednesday March 2nd.  We still include children’s clothing as part of the sale. Children’s clothing will include baby and toddler clothing (up to 4T), and there will be a $20 cap on what a member can apply towards your $90 quota.

Each member is required to work a 3-hour shift the week of the sale, which goes towards required hours. If a member brings a significant other or other adult family member to help during her shift, the member will receive double the hours worked. Provisionals are also required to work a 3-hour shift either Friday or Saturday. Track It Forward contains the available shifts.  Please Except for Fundraising Committee. Reminder emails will be sent before shifts.

Please continue to let the committee know about any significant donations that need to be picked up. A 2022 price list, quota sheet, information sheet, flyer were emailed to the membership and are also available on the website. Members also have the option of bringing a 12-pack of soda or case of water to count towards the quota. Each item counts for $2.50 with a maximum of $5.00 off the quota.

We are excited and ready to rock it!

**Communications – Sherri Bryant**

If you have anything to be included in newsletters, send it to [sherribryant11@gmail.com](mailto:sherribryant11@gmail.com) with a subject line “JG Newsletter”.

The Winter newsletter updates are in progress along with final edits to the handbook.

Please let PJ Roberson or Sherri know if you have anything that you need updated or posted to our website or social media pages.

**Community Service/Projects – Alexandra Gillman/Ann Catherine Phillips**

Committee is meeting next week to put together the full schedule of spring events - including Meals on Wheels, soup kitchen, and the sensory garden. Invoice from the sensory garden should be submitted this week. Reimbursement for pavers also should be submitted next week.

Sadly, we had to cancel roadside cleanup for inclement weather. The date for rescheduled cleanup day will be firmed up first of next week. Be on the lookout for information for signup by Wednesday of next week.

And, as a friendly reminder - be on the lookout for information being shared soon for service opportunities to support Tackle the Tar.

**Cultural & Social – Keyana Walston**

The social committee is currently working on meals for Bargain sale week.  Please let us know if anyone has any contacts we can use while securing food donations.

**Placements – Lizzy Clapsadl**

We have logged 555 hours so far!  That is up 56.5 hours from last month!

Our top 3 are:

1.       Alexandra Gilman at 57 hours

2.       Haven Weston at 54 hours

3.       Heather Jones at 51.5

 Our top 3 non board members are:

1.       Ann Catherine Phillips – 22 hours

2.       Jessica Poindexter – 20 hours

3.       Janee Harris – 18.5 hours

There are 6 members who haven’t logged any hours, so make sure you’re keeping track and if you have an issue, please get with me, Jennifer, or your committee chair.  We are here to help!  4 hours a month is ideal to get to 36 hours, so 20 would be on track.  Some people have more in the spring and others more in the fall, just recognize where you are.

Don’t forget, 3 of your 36 hours needs to specifically be community service.  There have been and continue to be lots of opportunities provided by Alex and Ann Catherine so make sure to check out track it forward to sign up!  The events that count are specifically labeled as community service.

Those who have already completed their 3 hours include:

|  |
| --- |
| Melanie Townsend |
| Alexandra Gilman |
| Taylor Phillips |
|  |
| Jennifer Gibson |
| Haven Weston |
| Kaila Billups |
|  |
| Keyana Walston |
| Jessica Poindexter |
|  |
| Maria Newcomb |
| Danielle Cunningham |

Thanks for all each of you do to make Rocky Mount a better place to live and work!

**Provisionals – Melanie Townsend & Nickie Rich**

The Provisionals met on January 26th and were provided access to the member resources on the Junior Guild website. We discussed what to expect with the Provisional Project. They were asked to identify potential projects with not-for-profit organizations that they are passionate about to present at their next meeting. They were also reminded of upcoming events, including the February general Membership meeting, the puppet shows, and the annual bargain sale. They will select their Provisional Project in their next meeting, Tuesday, February 15th from 7-8pm via Zoom.

**Puppets – Diana Norville & Ashley Newman**

This is our last meeting before the first show, tomorrow, Friday, at 10:15AM at the Imperial Center!! We have RMA’s Pre-K class coming to our first show! But to catch you all up- Shaquitta, Heather, and I met at the Imperial Center back in January and filmed the show. Y’all, it was actually really fun and not stressful like I had assumed. We had a blast and were able to finish the video. Thank you to everyone that has helped thus far. We have uploaded the video to YouTube. It is entitled Junior Guild of Rocky Mount 2022 Puppet Show- Goldilocks and the Three Bears. Please go watch it and share with your family and friends that either aren’t local or will be unable to attend a public showing.

Speaking of showings, they are the first Fridays of February, March, and April, and the second and fourth Sundays of those months as well. You all should have received an email earlier this week with a hugeeee apology from me, as I got the Sundays confused. I apologize. This has since been corrected on the Google Sheet. If you will all, please go verify the time you signed up for on that sheet. I added the new date but included what date it was previously.

Also!! HUGE thank you to Lizzy for adding all of the shows to Track it Forward. If you will please sign up for the shifts on there, that way I know I have the volunteers for the shows, and you all will get reminders letting you know your shift is coming up. There are limited spots- up to three volunteers per show, because it will be crowded if there are more than that. Don’t let that stop you from signing up, just do it soon!

Also, I wanted to let you all know that the Fridays in March and April are FULL for all three time slots. I am so excited! I, for one, did not know the shows were such a huge hit with the community, but I am so glad we are able to offer it in person to them this year. So please- verify the time you signed up for on the google sheet, once you have done that—head on over to track it forward and sign up for that same shift. I am so thankful for everyone chipping in and volunteering and look forward to this puppet season!

**Scholarship – Tiffany Delano**

The closing balance in the scholarship account is $432,828.62. The 2022 application has been posted on the JG website. Please feel free to share.  Deadline for application submission is April 1st, 2022. Please let Tiffany know if you would like to serve on the scholarship committee.

**Community Trust – Maria Newcomb**

No report.

**Old Business**

**New Business**

**Announcements**

**Closing**

The next membership meeting will be held on March 10th, 2022 at 6:45pm via Zoom.

Meeting adjourned by President, Jennifer Gibson.

Respectfully submitted,

Christie Webb, 2021-2022 Recording Secretary

Jennifer Gibson, 2021-2022 Junior Guild President