**Call to Order – Whitney Shearin**

Whitney welcomed all members to the February membership meeting.

Sheryl Naylor was our speaker at the morning meeting and Jennifer Faulkner was our speaker at the dinner meeting,

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded and approved to accept the January 2019 membership minutes.

**President – Whitney Shearin**

Please make sure that you are logging your hours in Track it Forward. We are halfway through the year and want to make sure that everyone is on track to complete their hours. All events that I have been notified of are on the calendar on the website. Please check there and Track it Forward for upcoming opportunities.

**Treasurer – Michelle Chewning**

|  |  |
| --- | --- |
|  | **January 31, 2019** |
|  | Administrative  |   | Discretionary |   | Community Trust |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Beginning balance |  $ 26,177  |  |  $ 7,673  |  |  $ 1,087  |
| Receipts and reimb |  340  |  |  -  |  |  -  |
| Expenses/Disbursements |  1,965  |  |  597  |  |  -  |
| Interest  |  1  |  |  -  |  |  -  |
| Ending Balance |  $ 24,553.00  |  |  $ 7,076.3  |  |  $ 1,087.0  |

**Corresponding Secretary – Kristeena Beasley**

A get-well card was sent to Maria Newcomb and active to leave of absence form for Lauren Outlaw was submitted.

**Past President/Parliamentarian – Tiffany Delano**

Proposed constitutional updates from the Constitutional Review Committee were discussed under New Business.

***Standing Committee Reports***

**Fundraising – Nikkie Allen/Haven Weston**

**16th Annual Bargain Sale and Breakfast:**  Sip & Shop will be on Friday, March 1, 2019 (5:30-8:00 pm) with the Sale & Breakfast on Saturday, March 2, 2019 (6:30 am – Noon).  The Sip & Shop will be open to corporate sponsors, members, sustainers and their guests.  Entry is $5.00. The prices of items will be double the ticket amount on Friday evening.

Each Junior Guild member is responsible for collecting $90 worth of merchandise. Merchandise must be clean and priced before dropping off.  Drop off days will be Sunday, February 24th through Wednesday, Feb 27th.  We still include children’s clothing as part of the sale. Children’s clothing will include baby and toddler clothing (up to 4T), and there will be a $20 cap on what a member can apply towards your $90 quota.

Each member is required to work a 3-hour shift the week of the sale, which goes towards required hours. If a member brings a significant other or other adult family member to help during her shift, the member will receive double the hours worked. Provisionals are also required to work a 3-hour shift either Friday or Saturday. Track It Forward contains the available shifts.  All members will need a Track It Forward account to sign up. Except for Fundraising Committee. Reminder emails will be sent before shifts.

Please continue to let the committee know about any significant donations that need to be picked up. A 2019 price list, quota sheet, information sheet, flyer were emailed to the membership and are also available on the website. Members also have the option of bringing a 12-pack of soda or case of water to count towards the quota. Each item counts for $2.50 with a maximum of $5.00 off the quota.

The beginning balance in the fundraising account was $4,980.37 with an ending balance of $5,001.37.

**Communications – Megan Connor**

There are lots of valuable resources on the website. Please send suggestions for improvement and information that needs to be included on website. There is a spot in the member resources section for membership meeting minutes and agendas. A calendar has been added to the website. It is located under events tab, and then click the button for calendar of events. Password is *guildservice.*

Winter newsletter is being finalized and should be distributed soon. Please send any items for the next newsletter to KJ Bradley.

Handbook has been finalized and posted on the website.

**Community Service/Outreach & Projects – Merritt Roane/Maria Newcomb**

The community service committee met the beginning of January to discuss the Spring events.  We will have a roadside clean up March 9th, 2019.  Our road is Wellington Dr in Rocky Mount.  We plan to meet at the Dunkin Donuts on Sunset about 9:30am-9:45am then we will head over to Wellington Drive.

We are working to set up a time to work with My Sisters House to update a room in their home.   There is a volunteer form that will need to be complete for My Sisters House, so if you are interested in possibly helping with this event you will need to fill one out. We have been in contact with the Bassett Center and will be setting up a Soup Kitchen soon.  We are also working with Amanda Bell on the upcoming Sugar Run, April 13th, 2019.  All dates will be posted on Track it Forward as soon as we have them.

**Cultural & Social – Keyana Walston**

The committee is currently finalizing the menu for bargain sale week.  There will not be a pop up social in February.

**Placements – Lizzy Clapsadl**

We have logged 432.5 hours so far!  That is up 78 hours from last month!

Top 3 are:

1.       Jennifer Gibson at 34.5 hours

2.       Stephanie Garner at 30 hours

3.       KJ Bradley at 29 hours

As a friendly reminder, everyone should have 18 hours at this point to be on track.  Also, everyone is required to do at least 3 hours of community service this year.  Please update any hours that were not categorized correctly or sign up for a community service event.

**Provisionals – Youlanda Logan/Tiffany Delano**

The Provisional class has selected 3 organizations to reach out to for project ideas.  The next Provisional Class meeting is Feb 10that 2pm.   Please notify us if you are aware of organizations in need of special assistance.

**Puppets – Diana Bradley/Heather Jones**

The Puppet Committee debuted The Three Questions on February 1st for the First Friday event at The Imperial Centre. Approximately 60 community members were in attendance to see the first performances of this show.

**Scholarship – Kelly Anne Mudd**

Kelly is waiting to hear back from Faye for the scholarship account balance. All spring/2nd semester checks were mailed out. A draft Google form is partially finished which would serve as an electronic application. Email went out to guidance counselors letting them know applications would be coming soon, but to be sure to spread the word about the JG scholarship.

**Old Business**

Ways & Means Committee runoff straw ballot was handed out along with straw ballot for officer nominations.

**New Business**

Tiffany Delano went over the proposed constitutional updates from the Constitutional Review Committee. (see attached)

**Announcements**

**Closing**

The next membership meeting will be March 7th, 2019 at Benvenue Country Club. Meeting will start at 6:45pm.

Meeting adjourned by President, Whitney Shearin

Respectfully submitted,

Christie Webb, 2018-2019 Recording Secretary

Whitney Shearin, 2018-2019 Junior Guild President