**Call to Order – Whitney Shearin**

Whitney welcomed all members to the March membership meeting.

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded and approved to accept the February 2019 minutes.

**President – Whitney Shearin**

There will be a slight change in the meeting order tonight. In order to make sure the Nominating Committee has time to tally the votes for Officer Elections, Committee Reports will be moved to the end of the meeting.

**Treasurer – Michelle Chewning**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **February 28, 2019** | | | | |  |
|  | Administrative |  | Discretionary |  | Community Trust |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Beginning balance | $ 24,553 |  | $ 7,076 |  | $ 1,087 |  |
| Receipts and reimb | 919 |  | - |  | - |  |
| Expenses/Disbursements | 1,414 |  | - |  | - |  |
| Interest | 1 |  | - |  | - |  |
| Ending Balance | 24,059 |  | 7,076 |  | 1,087 |  |

**Corresponding Secretary – Kristeena Beasley**

Cards were passed around for Mariah McKellar, Lizzy Clapsadl, and Jenny Tinklepaugh on the passing of their pets.

**Past President/Parliamentarian – Tiffany Delano**

Proposed Constitutional Changes will be discussed and voted on at the Membership Meeting tonight.

***Standing Committee Reports***

**Fundraising – Nikkie Allen/Haven Weston**

Thank you to everyone who made the 16th Annual Bargain Sale a huge success. It would not have been possible without the countless hours of the Fundraising committee. Huge shout out to Michelle Chewning and Mariah McKellar that literally at the last minute gave up their Saturday to work a double shift at the Sale! We are forever grateful! The Junior Guild raised just over $4,000.00.

Set your calendar’s! We have scheduled the 2nd Annual Bottles & Bids event with Goat Island.  The event will take place on Thursday, May 9th, 2019 from 6pm-8pm.  Tickets are $5 and members are asked to sell 5 tickets each.  Money will be due at the May meeting.  The ticket cost will cover the cost of the food that will be provided by the Guild.  There will be a silent auction – if any members know of items that are available for donation, please let Nikkie or Haven know.  Shifts are available on Track It Forward for the event.

The beginning balance in the fundraising account was $5,001.37 with an ending balance of $9,279.97.

**Communications – Megan Connor**

The handbook is on the website. The last newsletter is also on the website. Newsletter deadline is April 4th. Please send items for the newsletter to KJ Bradley. Please send any items or updates you want for social media or the website to Megan Connor or Kristen Brabble.

**Community Service/Outreach & Projects – Merritt Roane/Maria Newcomb**

The March project is collecting towels for the Bassett Center.  Please see Merritt, Maria, Mariah, or Janee.  The donations are:

* 4 towels=1 hour or 8 towels=2 hours
* $15 =1 hour $30=2 hours.

Roadside clean up is scheduled for Saturday, March 9th.  We will meet at Dunkin Donuts on 301 and then drive over to our street.

Upcoming Events

April 13th - Sugar Run

May 4th – Kiddie Corral at Boys & Girls Club Derby Day Event

May 18th-19th – My Sisiter’s House. Updating a room at their shelter. See Maria to sign waiver form required by My Sister’s House.

June 8th – Roadside Clean up

**Cultural & Social – Keyana Walston**

The Social Committee will be meeting next week to plan a pop up social for April and the June Meeting.

**Placements – Lizzy Clapsadl**

We have logged 706 hours so far!  That is up 273.5 hours from last month.

Top 3 are:

1.       Jennifer Gibson at 77.5 hours

2.       Stephanie Garner at 37 hours

3.       PJ Roberson at 36.5 hours

All three of these ladies have met their quota for the year!  Great job!!!

Another reminder, everyone is required to do at least 3 hours of community service this year.  Only 13 hours have been logged so far.

Placement packets and requests are coming up this month.  Please respond by April 1st

**Provisionals – Youlanda Logan/Tiffany Delano**

The Provisional class has chosen Sleep in Heavenly Peace non-profit organization for their service project and are beginning to fundraise.  Two members of the class, Nikki Joyner and Carroll Langdon, have decided to defer their provisional membership this year.    The next Provisional meeting is Sunday, March 17th at 2:00pm.

**Puppets – Diana Bradley/Heather Jones**

The Puppet committee has been hard at work performing in the 2019 season show "The Three Questions". More than 200 community members have been in our audience so far this season. Be sure to check us out on the 2nd and 4th Sundays of March and April and also at the First Friday event on 4/5/19.

**Scholarship – Kelly Anne Mudd**

The closing balance in the scholarship account is $315,949.00. The electronic application has been shared with the board and pending feedback. The application will be pushed out to high schools on Monday 3/11/19. Kelly Anne would like to move the due date to 4/15/19 if the board thinks 5 weeks is enough time.

**Old Business**

The following ladies were selected to serve a two year term on the Ways & Means Committee

* Merritt Roane
* Jennifer Gibson
* Heather Jones
* Jet Pointdexter

The following Constitutional Changes were approved

1. **Add No Soliciting Clause of Junior Guild contact database/info**

Article III, Section 1, A – Active Members – add #6

6. The Junior Guild Member’s and Sustainer’s contact information is for exclusive use of The Junior Guild Members and Sustainers. Use of contact information for soliciting is strictly prohibited.

1. **Remove Proposal process for Admission to Membership section**

Article III, Section 2, A – Candidates, 2. Proposal

* 1. Each candidate for membership shall be proposed in writing, prior to the close of the September meeting. ~~signed by an Active or Sustaining member.~~
  2. ~~Active or Sustaining members may submit proposals for membership in a sealed envelope to the Recording Secretary at any time prior to the close of the September meeting.~~

# Add eligibility requirements to run for an Officer position.

Article IV, Section 2 – Election of Officers – add G. Eligibility

G. **Eligibility.** To be eligible for one of the Officer’s position, one must have 30% of her hours logged and approved and have not exceeded two (2) membership meeting absences by the February membership meeting.

1. **Add “remind” responsibility to Corresponding Secretary duties**

Article IV, Section 3 – Duties – D

1. The Corresponding Secretary shall keep a list of names and addresses of all members and be responsible for all correspondence relating to the activities of the Junior Guild. She will receive and acknowledge requests for change of status and inform the President of the same prior to the monthly Board meeting. She will issue invitations to Provisional members and notify the Board and membership of any changes in their regular meeting schedule. She will send monthly reminders in regards to meeting, events, and dues deadlines.
2. **Conflict of Interest statement**

Article V - Add Section 5

Section 5. **Conflict of Interest**. Board members must disclose any potential conflicts of interest and excuses themselves in all corresponding voting situations.

Article III, Section 1, A – Active Members – add #7 wording

7. **Conflict of Interest**. Members must disclose any potential conflicts of interest and excuse themselves in all corresponding voting situations.

1. **Remove $25 fine for missing more than three meetings**

Article VIII, Section 4, A(2)

Members are prohibited from missing no more than three (3) meetings. For any member who misses more than three (3) meetings, ~~a $25 fine will be imposed for each subsequent meeting missed. This fine may be imposed at the discretion of the Officers. Failure to pay fine within thirty (30) days will be deemed a resignation.~~ the Officers shall have the discretion to resign the member at any time.

1. **Dues – Change fine imposed and final due date**

Article IX, Section 3

1. A $5 late fee per month ~~fine~~ shall be imposed on Active members failing to pay their dues by the September membership meeting ~~within thirty (30) days of the dues notice being sent~~.
2. Active members who have not paid their dues by the ~~September~~ December membership meeting shall be automatically dropped from the Junior Guild.
3. **Add a standing rule to require yearly Rocky Mount Chamber of Commerce membership.**

**New Business**

Officer Elections were held and the following members were elected to serve for the 2019-2020 year:

* President – Nikkie Allen
* Vice President – Haven Weston
* Recording Secretary – Christie Webb
* Corresponding Secretary – Diana Bradley

**Announcements**

Whitney announced that she will not be at the next meeting due to travel out of the country. Nikkie will be running the Membership Meetings in her absence.

**Closing**

The next meeting will be April 4th, 2019 at Benvenue Country Club. Meeting will start at 6:45pm.

Meeting adjourned by President, Whitney Shearin.

Respectfully submitted,

Christie Webb, 2018-2019 Recording Secretary

Whitney Shearin, 2018-2019 Junior Guild President