**Call to Order – Jennifer Gibson**

Jennifer welcomed all members to the November membership meeting.

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded, and approved to accept the October 2021 membership minutes.

**President – Jennifer Gibson**

The 2021-2022 Junior Guild year has continued virtually through Zoom calls. We have the December dinner meeting scheduled for December 9th in person.

Volunteer Opportunities are continuing to be scheduled on Track it Forward- I will try my best to provide updates to all the membership as these opportunities become available. Be sure you are logging all of your hours

Thank you for all you do for the Rocky Mount Community and for the Junior Guild, if you need me for anything at all, please don’t hesitate to reach out!

**Treasurer – Keyana Walston**

Below are the account balances:

Admin: $25,445.99

Discretionary: $9,076.33

Community Trust: $3,033.44

Fundraising: $3,531.68

There are still several members who have outstanding dues.  As a reminder, dues are to be paid by the September meeting for the current year.  Dues assist with administrative costs such as website fees, storage unit, ordering checks, etc.  Please be sure to submit before the December dinner meeting.

**Corresponding Secretary – pending election**

A card was sent to Jet Hatu on her recent marriage. Congratulations again, Jet!

A card will be sent to Shaquanna Reaves on the passing of her uncle.

**Past President/Parliamentarian – Haven Weston**

We will be meeting in mid to late January to review the current constitution and create a list of proposed changes/edits. We will then bring these proposals to the February meeting for the membership to hear and then vote on in March.

If you would like to be on the constitution review committee, please let me know by December 1st . So far, we have only had one-member express interest, thank you Alex!

This is a fun committee and helps the Guild revisit the constitution we have in place and reason with why we adhere to the constitution’s guidelines.  Typically, this is one to two meetings and your time does count for hours.

***Standing Committee Reports***

**Fundraising – Heather Jones/Kaila Billups**

The fundraising committee is working on getting silent auction items for the online silent auction in December. More details to come. We are super excited, and we have gotten some awesome items so far this year! If you know a business that would love to donate anything, please let us know.

**Communications – Sherri Bryant**

The Fall newsletter has been posted. If you have anything to be included in the Winter newsletter, send it to [sherribryant11@gmail.com](mailto:sherribryant11@gmail.com) with a subject line “JG Newsletter” by December 31st.

Please let PJ Roberson or Sherri know if you have anything that needs to be updated or posted to our website or social media pages.

**Community Service/Projects – Alexandra Gillman/Ann Catherine Phillips**

Committee cancelled garden cleanup on 10/17 due to lack of participation.

As a leadership team, we need to encourage more participation in our service projects; but especially so with the Garden as it was designed to be an ongoing/continual volunteer opportunity.

A big workday will be planned for the garden in the coming month or so to remove the crushed brick and re-lay it. Will be working with Will Wollett and TJ Parker - two of our service providers - to finish laying crushed brick and pavers.

Invoice will be submitted next week for the donation to the Foundation.

Receipts will be submitted for pavers the first week of December.

Roadside cleanup was successful. Three guild members (Alex, Maria, and Haven) and one husband volunteer met - collecting roughly 30 pounds of trash.

Bell ringing is confirmed for Saturday Nov. 13 - shifts set in 2-hour spans, from 9am-5pm at Hobby Lobby in Rocky Mount. We need two volunteer ringers for each shift (8 volunteers total for the day). Children and spouses are welcome to participate - which would be a great way for you to knock out your hour requirement fairly quickly! It would also be a great opportunity for anyone looking to teach the importance of service to the young ones in our lives. RSVPs are open on Track it Forward.

The committee is still working to firm up plans for Backpack Buddies and Josh’s Toy Drive. Details to come via email once more information is available.

The next roadside cleanup is scheduled for Sunday, January 23. RSVPs are open on Track It Forward.

**Cultural & Social – Keyana Walston**

The social committee is excited to host the December Dinner Meeting.  We are currently working with Mark to finalize a menu and will hopefully know something before Thanksgiving.  Formal invites will go to sustainers, active membership will receive an evite with details.

**Placements – Lizzy Clapsadl**

We have logged 346 hours so far!  That is up 104 hours from last month!

Our top 3 are:

1.       Alexandra Gilman at 42 hours

2.       Heather Jones at 39.5 hours

3.       Haven Weston at 37 hours

Our top 3 non board members are:

1.       Ann Catherine Phillips – 19.5 hours

2.       PJ Roberson – 13.5 hours

3.       Taylor Phillips – 11.5 hours

There are 7 members who haven’t logged any hours, so make sure you’re keeping track and if you have an issue, please get with me, Jennifer, or your committee chair.  We are here to help!  4 hours a month is ideal to get to 36 hours, so 12 would be on track.  Some people have more in the spring and others more in the fall, just recognize where you are.

**Provisionals – Melanie Townsend & Nickie Rich**

After a last-minute push and extended deadline, we ended up with 12 provisional candidates. We will meet virtually for our Provisional Reception on Tuesday, November 9th at 6:30 PM along with our big sisters. Calendar invitations were sent to the Big Sisters earlier today, and to the Provisionals on Monday. Thank you to Jennifer Gibson, Alexandra Gilman, Kaila Billups, and Diana Norville for volunteering to be big sisters.

The Big Sister Assignments are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Provisional Name | Email | Phone | Big Sister |
| Allison Barrett | [Allison.barrett18@gmail.com](mailto:Allison.barrett18@gmail.com) | 252-883-3215 | Jennifer Gibson |
| Crystal Belfield | [Clb094@gmail.com](mailto:Clb094@gmail.com) | 252-903-6324 | Alexandra Gilman |
| Burklee Bradley | [Burkleeb3@gmail.com](mailto:Burkleeb3@gmail.com) | 252-883-5973 | Kaila Billups |
| Wendy Daniel | [Wendy.daniel82@gmail.com](mailto:Wendy.daniel82@gmail.com) | 252-292-3648 | Diana Norville |
| Rita Glass | [nizahlen@gmail.com](mailto:nizahlen@gmail.com) | 252-883-7812 | Jennifer Gibson |
| Arlane Gordon-Bray | [Arlane.gordonbray@gmail.com](mailto:Arlane.gordonbray@gmail.com) | 757-944-1259 | Alexandra Gilman |
| Shamara Hart | [Shamarahart@gmail.com](mailto:Shamarahart@gmail.com) | 252-969-8952 | Kaila Billups |
| Michandy Lee | [Mlee.cochapter@gmail.com](mailto:Mlee.cochapter@gmail.com) | 252-314-9887 | Jennifer Gibson |
| Travella Sellers-Wilkins | [Tsell0715@aol.com](mailto:Tsell0715@aol.com) | 252-544-7702 | Diana Norville |
| Sonya Small | [Mybestteacher@hotmail.com](mailto:Mybestteacher@hotmail.com) | 252-886-3415 | Alexandra Gilman |
| Amanda Truzy | [Amanda.truzy@gmail.com](mailto:Amanda.truzy@gmail.com) | 919-273-7287 | Kaila Billups |
| Crystal Whitaker | [Crystal\_whitaker@hotmail.com](mailto:Crystal_whitaker@hotmail.com) | 252-469-4847 | Diana Norville |

**Puppets – Diana Norville & Ashley Newman**

Dianna spoke with Lee White from the Imperial Center and they are planning to have in-person programming this upcoming year (puppet year). The puppet committee is going to send out a google form with options for members to vote on the puppet show this year. There will also be an option for a recommendation for a show. Whichever show has the most votes, will be performed.

We are going to comprise a sign-up sheet for the various dates for the shows. We are going to give the members the option to sign up to help “perform” a show to help everyone achieve their hours. The shows are held every first Friday of February, March, and April.

They are also held the second Sunday of those months, so there will be plenty of opportunities for volunteering. We are hoping everyone will take advantage of these opportunities.

The puppet committee will also be recording the show, with hopes of uploading it to our JGRM YouTube channel. This will allow teachers/students that are unable to attend an in-person show to be able to stream it and watch it from the comfort of their classroom.

The google form will be going out this weekend. Please complete it and have all replies sent back by Monday, November 15th. We will then compose a flyer to send out to the local daycares and schools. If anyone has a contact for any local places- please let Dianna Norville (dnorville0817@gmail.com) (252-452-5848) know so we can be sure they get a flyer with the updated show.

Thank you everyone for your prompt attention to this- we hope to make this puppet show and season the best we can!

**Scholarship – Tiffany Delano**

The closing balance in the scholarship account is $450,644.98.

**Community Trust – Maria Newcomb**

No report.

**Old Business**

Latasha Edge accepted her 2-year position on the Ways & Means Committee. Christi Davis & Anne Catherine Phillips accepted their 1-year commitment on the Ways & Means Committee.

**New Business**

We had a 3-way tie for the position of Corresponding Secretary. Nominations were Ashley Newman, Maria Newcomb, and MJ Townsend. MJ Townsend removed herself from the nominations. Therefore, a poll will be sent out tonight for members to vote between Ashley Newman or Maria Newcomb for the position.

**Announcements**

No report.

**Closing**

The next membership meeting will be in person on Thursday, 12/9/2021 at 6:45pm.

Meeting adjourned by President, Jennifer Gibson.

Respectfully submitted,

Christie Webb, 2021-2022 Recording Secretary

Jennifer Gibson, 2021-2022 Junior Guild President