**Call to Order – Whitney Shearin**

Whitney welcomed all members to the November membership meeting.

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded and approved to accept the October 2018 membership minutes.

**President – Whitney Shearin**

As a reminder, if you are considering taking a leave of absence, the deadline to be considered for this is December 31st. Please let me know if this is something you are considering.

**Treasurer – Michelle Chewning**

The beginning balance for the administrative account was $25,059 with an ending balance of $26,079. The beginning and ending balance for the discretionary account was $7,673. The beginning balance and ending balance for the community trust account was $1,087.

**Corresponding Secretary – Kristeena Beasley**

A get-well card was sent to Maxie McGlohon and Amanda Bell on their recent surgeries.

**Past President/Parliamentarian – Tiffany Delano**

Tiffany is now accepting Constitutional Revisions.  Please submit any revisions to the committee no later than the January 2019 meeting.  Members can send an email to [delanogetfit@gmail.com](mailto:keeterkatie@gmail.com).  If any member is interested in serving on the Constitutional Review committee, please let Tiffany know.  The committee will meet in mid-January to review and propose the suggested revisions to the Board.

***Standing Committee Reports***

**Fundraising – Nikkie Allen/Haven Weston**

December Silent Auction – The Fundraising Committee is seeking items for our December Silent Auction. Please contact Nikkie Allen or Haven Weston if you have items or services to donate or if you know of someone we should contact about donations.

The 16th Annual Bargain Sale and Breakfast will be on Saturday, March 2nd ,2019.  The pre-sale will be on Friday, March 1st,2019.  Members should start collecting their $90 quota now.  If you know someone other than a Guild member that needs storage for larger items, please let Nikkie or Haven know.

The beginning balance in the fundraising account was $6,000.35 with an ending balance of $11,978.37.

**Communications – Megan Connor**

There are lots of valuable resources on the website. Please send suggestions for improvement and information that needs to be included on website. There is a spot in the member resources section for membership meeting minutes and agendas. A calendar has been added to the website. It is located under events tab, and then click the button for calendar of events. Password is *guildservice.*

Fall newsletter was completed and should be on the website this week. Please send any items for the Winter newsletter to KJ Bradley. The deadline is Dec 15th.

Handbook was sent to Whitney for review. This should go to print this month.

**Community Service/Outreach & Projects – Merritt Roane/Maria Newcomb**

The soup kitchen was cancelled due to lack of participation and schedule conflicts.  We will get with the committee to determine a better date. The American Heart Walk is November 10th registration starts at 10 am, the walk/run starts at 11am. You can also donate to the American Heart Walk $15= 1 hour $30=2 hours.  Donations do not count towards the 3-hour requirement for community service. Will post the date for the next road side clean up on Track it Forward as soon as it is set.

We have tried several times to get with the Salvation Army and Peacemakers for specifics about December dates.  Please mark your calendars for Dec. 7th & 8th as that will be the Toy Store.  Once we have more specifics we will post on Track it Forward.

We will again do backpack buddies with NRMS.  The donations will go to Baskerville Elementary.  We will send out a list of specific needs as soon as we receive it.

**Cultural & Social – Keyana Walston**

Thank you to everyone that attended the October pop-up social. Our November pop-up social will be a kick boxing/self-defense class. This event will be on Friday, November 30th from 6:30-8:00pm. Invitations for the December dinner meeting have been mailed out. The dinner will be a 3-course meal at $35 per person. Please make sure to RSVP so we can get an accurate headcount.

**Placements – Lizzy Clapsadl**

We have logged 154 hours so far!

Top 3 that AREN’T on the board are:

1.       KJ Bradley at 18

2.       Jessica Poindexter at 14

3.       Jennifer Gibson at 13.5

The next event on Track It Forward is the Heart Walk on November 10th and 0 have RSVP’d.

**Provisionals – Lauren Outlaw/Youlanda Logan**

Committee purchased congratulations/invitations for the approved class. They were mailed out on Saturday.

The committee would like to combine an orientation with the Christmas cookie idea that was mentioned last month. Dates are being determined and location will probably be at Station Square. We will probably have bottles of wine and some finger foods. This is important to have no later than the 18th, because we want the Provisionals to have ample time to meet with partners and gain information for their introductions. Partners will be picked randomly at the beginning of the orientation/cookie event. We will also need to work out pre-baking the cookies, so the ladies are only decorating (because of lack of kitchen space). Volunteers for baking are welcome. We can create a sign up in Track if Forward.

At this event, we would also like to have Salvation Army bell ringing sign ups, and will get with Maria about dates.

Since there is a small number of Provisionals this year, we would like to send orientation/Christmas cookie decorating invitations via USPS. We will touch base with Kristeena regarding this. We can also create an invite and send via email if we need to be more cost effective. Goal for this is Saturday, Nov 3rd. We will also provide an Excel file of names and addresses for December invitations, and any further communication.

**Puppets – Diana Bradley/Heather Jones**

The new sound system equipment has arrived and we are excited to get it set up. Due to the update of the sound system, we were not able to get the season rolling soon enough to debut at Winter Wonderland. Our season will officially begin in February and run through April. We will announce dates and times in December.

**Scholarship – Kelly Anne Mudd**

We have got updated information to give Michelle on our most recent scholarship recipient. All the other recipients are still receiving money, their information has gone to Michelle and check should have been sent. The ending balance in the Scholarship account is $308,058.

**Old Business**

None.

**New Business**

None.

**Announcements**

None.

**Closing**

Our next membership meeting will be held on Thursday, December 6th at Benvenue Country Club.

Meeting adjourned by President, Whitney Shearin.

Respectfully submitted,

Christie Webb, 2018-2019 Recording Secretary

Whitney Shearin, 2018-2019 Junior Guild President