**Call to Order – Whitney Shearin**

Whitney welcomed all members to the September meeting.

Keyana Walston engaged everyone in a series of fun questions about our upcoming pop up social and gave out prizes.

***Officer Reports***

**Recording Secretary – Christie Webb**

A motion was made, seconded and approved to accept the June 2018 membership minutes.

**President – Whitney Shearin**

This summer the checks to our 2017-2018 Community Trust Recipients and scholarships for Nash Community College and Edgecombe Community College were hand delivered. Everyone expressed their gratitude for the donation as well as all that the Junior Guild does to give back to our community.

Wendy Wheeler who provided our mums for many years passed away last week. Wendy was a vital part of our fundraising efforts for many years and will be truly missed. We will be making a donation in her honor to her church, Creeksville Baptist Church.

2018-2019 SMART Goals:

1. Update agenda to comply with Robert’s Rules to help streamline board and membership meetings.
2. To re-engage 25% of inactive sustainers due to nonpayment of dues.
3. Attend and participate in events for all committees. Goal is to attend at least 2 events per committee.

**Treasurer – Michelle Chewning**

The beginning balance for the administrative account was $25,885 with an ending balance of $26,924. The beginning balance for the discretionary account was $7,687 with an ending balance of $7,673. The beginning balance for the community trust account was $18,770 with an ending balance of $1,999.

2018-2019 SMART Goals:

1. To give more details on our expenses.

**Corresponding Secretary – Kristeena Beasley**

A note of condolence was sent to the following:

Heather Jones on the loss of her cousin.

Kristen Brabble on the loss of her fiancé’s grandfather.

Amanda Bell on the loss of her fiancé’s mother.

Jennifer Gibson on the loss of her grandmother

A note of congratulations was sent to Kristen Brabble on her wedding.

**Past President/Parliamentarian – Tiffany Delano**

The President’s Luncheon has been put on hold. Tiffany has reached out to several Past Presidents and they feel this is unnecessary and made suggestions of things we could do to continue to engage Sustainers as a whole rather than a sub-set that already gets perks (Dec and June dinner). One of the suggestions made were to send Thank You Christmas cards to Sustainers.

Please send Tiffany any constitutional changes for 2018-2019. Also, if you want to be on the review committee, please let Tiffany know.

Tiffany will be the Rocky Mount Chamber Liaison to ensure ROI. She will keep members

up-to-date on chamber events, etc. submitting a Guild member as a candidate for Volunteer of the year, etc as things come up.  It is important that the Junior Guild has a strong presence in the Community and the Chamber can help us achieve this.

Tiffany will continue the Constitutional Trivia/Education. 4 questions were asked and Merritt Roane won the prize.

*2018-2019 SMART Goals:*

1. I will create the 2017-2018 Scrapbook.  (This was done in the past and was stopped a few years ago.)
2. Will assess possibility of filling gap of missing scrapbooks by using President’s handbooks.

***Standing Committee Reports***

**Fundraising – Nikkie Allen/Haven Weston**

The Corporate Sponsorship campaign is currently underway and $5,000.00 has been raised thus far. The goal for the year is $10,000. The fundraising committee has met twice to review the status of open requests and we plan to meet one more time to finalize. All commitments are needed by September 13th in order to have the banner ready for the mum sale.

All members are required to sell 10 mums. Money is due at this meeting.  Mum pick-up is Saturday, September 29th from 8am until 11am. Sustainers may pick-up early on Friday, September 28th from 2pm to 4pm. Shifts will be updated in Track It Forward. Mariah McKellar will need to know who is picking up the mums if it is someone other than the person buying the mums. You can email her at [mariahmckellar@gmail.com](mailto:mariahmckellar@gmail.com).

*2018-2019 SMART Goals:*

1. Fundraising committee members will participate in one event outside of the fundraising committee other than community service.
2. Sixty percent of the membership will attend the 2nd Annual Bottles & Bids event!
3. Focus on the Quality of our events instead of the Quantity. With that being said we were unable to have our event at Westridge Grill this year. Mike Wise was gracious enough to become a Corporate Sponsor instead to try and help as much as he could! We would appreciate everyone coming together to help us achieve our goal!

The following 15 Community Trust Recipients have been approved for 2018-2019:

* United Community Ministries
* Christian Fellowship Homes
* Association for Learning Disabled and Handicapped
* Mental Health America of the Tar River Region
* My Sister's House
* Meals on Wheels of Rocky Mount
* Boys & Girls Club of the Tar River Region
* Down East Partnership for Children
* Hope Initiative
* Resolve it Together
* Peacemakers
* Faith Christian Ministries of Nash County
* Communities in Schools
* The Wrights Center
* Christian Adoption Services

**Communications – Megan Connor**

There is a lot of valuable information on our website. There is a spot in the member resources section for membership meeting agendas and minutes. The member resource page password is *guildservice*. If any member has suggestions for improvement and/or information that needs to be included, please let Megan know.

The Summer newsletter went out via email and is on the website. If anyone has any information for the Fall newsletter, please let Megan know.

The Internet domain name and website was renewed this summer.

The Handbook will be available before the end of September.

2018-2018 SMART Goals:

1. To have 2 Facebook posts a week

**Community Service/Outreach & Projects – Merritt Roane/Maria Newcomb**

The committee is planning the following community service projects:

September – roadside cleanup

October – soup kitchen

November – partner with the American Heart Association

December – Bell ringing, Peacemakers, Back Pack Buddies

February – partner with My Sister’s House (domestic violence month)

More details on these projects will be coming out soon.

2018-2019 SMART Goals:

1. To provide enough options so that members can meet their 3-hour commitment through community service.

**Cultural & Social – Keyana Walston**

Our first pop-up social will be on October 21st, from 2-4pm at Deans Farm Market in Wilson. The theme that weekend is Spookley The Square Pumpkin. $10.00 per person (2 years and under are free): Includes hayride, free pumpkin, barnyard animal visit, picnic area, new playground, soybean maze, and more!!!

2018-2019 SMART Goals:

1. E-vites will be sent 2 weeks prior to membership meeting.
2. Increase the number of pop-up socials offered by having one per month.
3. Pop-up socials to be communicated 1 month in advance.

**Placements – Lizzy Clapsadl**

We logged 53 hours so far.

2018-2019 SMART Goals:

1. To encourage the membership to earn their hours early in the year as well as to track their hours.
2. To celebrate achievements throughout the year.

**Provisionals – Lauren Outlaw/Youlanda Logan**

The Meet & Greet events were held on August 5th & 14th at Koi Pond Brewing Company.  We have received 6 applications so far.

The Big Sister program will continue were each provisional will be matched with an active member for the year. Please let Lauren or Youlanda know if you are interested in becoming a Big Sister.

The committee plans to have pop in meet ups to local places for dinners, etc. to start build relationships before the Provisional meetings start.

*2018-2019 SMART Goals:*

1. To have at least 80% of applications turn into membership.
2. To have one “meet up” per month to encourage and engage the new ladies.

(That would be September-December, as in January the ladies will start the more formal process.)

**Puppets – Diana Bradley/Heather Jones**

An expert evaluation was performed on the sound system in the puppet theater. A quote was generated and that info has been shared with MJ Townsend who applied for a grant for the JGRM Puppet Theater. The quote is included below. The grant would not be awarded until the season is underway, so some of the items may need to be purchased during the beginning of our season. We will assess those needs as we begin our planning for the new season in September.

All-inclusive PA system — $350  
Wireless microphone x 2 — $360  
Cabinet for sound equipment — $40  
Android tablet for music — $150  
Total — $900

2018-2019 SMART Goals:

1. To update the PA system.

1. To clean out old stuff currently being stored in the attic.

**Scholarship – Kelly Anne Mudd**

The ending balance for the scholarship account is $326,545.08. $1,000 has been issued to each of the 4 scholarship recipients for the Fall semester.

**Old Business**

None.

**New Business**

A motion was made, seconded, and approved to upgrade the PA system for puppets.

Total amount approved was $900.

**Announcements**

None.

**Closing**

Our next membership meeting will be held on Thursday, October 4th at Benvenue Country Club, with the social beginning at 6:15pm and the meeting following at 6:45pm.

Meeting adjourned by President, Whitney Shearin.

Respectfully submitted,

Christie Webb, 2018-2019 Recording Secretary

Whitney Shearin, 2018-2019 Junior Guild President